



REPORT ON THE MEETING OF THE QUALITY CONTROL TEAM MEMBERS WITHIN THE ECBAC TEMPUS PROJECT

Place: The School of Higher technical Professional Education in Niš

Date: 21st March, 2014

The meeting was attended by the following participants: Vesna Milovanović (School of Higher Chemical Technology Education in Kruševac), Radomir Cekić (School of Higher technical Professional Education in Niš), Aleksandra Boričić (School of Higher technical Professional Education in Niš), Danica Milošević (School of Higher technical Professional Education in Niš), Slavica Pavličević (School for Pre-school Teachers in Kruševac), Ivan Tomić (School for Pre-school Teachers in Kruševac), Đorđe Miltenović (College of Textile in Leskovac), Tatjana Simović (High Medical School of Professional Studies in Čuprija), Snežana Đelić-Milošević (School of Higher Professional Education of Preschool Teachers in Pirot), Nenad Janjić (School of Higher Applied Professional Education in Vranje), Ivica Stančić (College of Agriculture and Food technology in Prokuplje) and Nikola Stolić (College of Agriculture and Food technology in Prokuplje)

The meeting of the team for quality control within the ECBAC Tempus project was organized in order to finalize the content of the student questionnaires that the team has been working on during the previous meetings and make corrections in the *Rulebook on standards and procedures for quality assurance* and the *Rulebook on student evaluation of the quality of studies* before their final approval.

During the meeting, the final versions of the *Questionnaire for Freshmen*, *Questionnaire for Students* and the *Questionnaire for graduate students* have been adopted. The first questionnaire now contains 10 clearly formed questions. The second questionnaire contains questions on the quality of the study programme, teaching process, pedagogical work of teachers and the work of non-teaching staff, which are the four main areas whose quality must be continually monitored. The third questionnaire asked for more adaptations since it was necessary to formulate questions in such a manner that they can correspond to the scale used in the questionnaire.

A decision has been made that the students will not be asked to state their gender and the year of birth in any of the questionnaires. If such data were to be demanded from students, the students would have to sign a declaration of approval, in which manner the principle of anonymity would be violated.

In addition, it has been concluded that the above mentioned Rulebooks, which were the responsibility of Radomir Cekić, secretary of the The School of Higher Technical Professional Education in Niš and professor Vesna Milovanović from School of Higher Chemical Technology Education were done very well, and that they require only minor changes before they are given for adoption together with the questionnaires to the Teaching Council of each school which is the member of the Academy.

Professor Slavica Pavličević from the School for Pre-school Teachers in Kruševac made a proposal that we as an Academy could define the standard for quality of practical training since practical training is something which makes vocational schools different from faculties. By defining such standard, we could give our own contribution to the area of quality control in higher education. Professor Pavličević has undertaken a task to give her own proposal of this standard on the next meeting.

Professor Ivan Tomić from the School for Pre-school Teachers in Kruševac has undertaken the task to insert all the changes in questionnaires and send them to the project secretary so that they could be sent to all the team members after another review. The part of the team responsible for the rulebooks undertaken the task to make corrections in rulebooks and also forward them to the project secretary. The deadline to submit the final version of the rulebooks is 7 days. The questionnaires and rulebooks in their final form will be sent to all the team members by the project secretary so that they could enter the procedure for the Teaching councils.

On behalf of the consortium
Danica Milošević

In Niš, 22nd March, 2014