

Meeting evaluation questionnaire

From the meeting within the TEMPUS project ECBAC-517200 "**Establishing and Capacity Building of the Southern Serbian Academy and The National Conference for Vocational Higher Education**" held 26th-27th November, 2013 in the premises of the College of Agriculture and Food Technology in Prokuplje, Serbia.

1 What were your expectations related to this meeting and have they been fulfilled?

person	ANSWERS
1.	
2.	Yes, as always, expectations have been fulfilled
3.	I expected to get answers to certain questions; yes, it has been fulfilled
4.	
5.	
6.	Yes
7.	Yes, expectations have been fulfilled
8.	I had great expectations, they were fulfilled
9.	Yes, expectations have been fulfilled
10.	Yes, expectations have been completely fulfilled
11.	Yes, expectations have been fulfilled
12.	
13.	Yes, expectations have been fulfilled
14.	The meeting was more productive than I expected
15.	
16.	Yes, expectations have been fulfilled
17.	My expectations have been completely fulfilled.
18.	3
19.	
20.	I expected concrete results related to the establishment of the Academy: action plan, framework of the Academy: fulfilled 80%
21.	I expected to hear something about the action plans of the different services and my expectations have been partially fulfilled

2 Make comments on the following items of the agenda:

♦ Academy Quality framework

person	ANSWERS
1.	It is necessary for the future improvement of the teaching process
2.	excellent presentation
3.	ok
4.	3
5.	3
6.	5
7.	satisfactory
8.	ok
9.	excellent
10.	very good
11.	ok
12.	
13.	substantial
14.	5
15.	presented in a good way
16.	good presentation
17.	satisfactory, but improvement and detailed elaboration are needed
18.	3
19.	ok
20.	good
21.	satisfactory

♦ Evaluations of study visits Gent, Aalen and Porto

person	ANSWERS
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1.	great knowledge was gained on the process of education in EU
2.	excellent presentation
3.	ok
4.	5
5.	5
6.	5
7.	
8.	ok
9.	ok
10.	very good
11.	ok
12.	
13.	excellent
14.	4
15.	excellent
16.	
17.	
18.	3
19.	ok
20.	good
21.	good

◆ Academy Quality framework **International service**

person	ANSWERS
1.	exceptional opportunity for international cooperation development
2.	excellent action plan
3.	ok
4.	5
5.	5
6.	5
7.	Completely satisfied
8.	ok
9.	super
10.	excellent
11.	ok
12.	good
13.	excellent
14.	4
15.	excellent
16.	
17.	Completely satisfactory
18.	3
19.	realistic
20.	good
21.	satisfactory

◆ Academy Quality framework **Student service**

person	ANSWERS
1.	novelty for all of us
2.	excellent presentation
3.	ok
4.	3
5.	3
6.	4
7.	needs to be improved
8.	ok
9.	ok
10.	very good

11.	ok
12.	substantial
13.	substantial
14.	4
15.	excellent
16.	good presentation
17.	needs to be improved in terms of concrete deadlines and responsables who would carry it out
18.	3
19.	realistic; needs to have a more detailed definition of tasks
20.	good
21.	needs improvement

◆ Academy Quality framework **Quality service**

person	ANSWERS
1.	examples of good practice need to be applied
2.	too broad, not concrete enough
3.	ok
4.	2
5.	2
6.	3
7.	needs to be improved
8.	ok
9.	ok
10.	insufficient and not developed enough
11.	ok
12.	substantial
13.	substantial
14.	
15.	excellent
16.	
17.	not defined and elaborated completely
18.	2
19.	ok
20.	too broad
21.	requires to be much more elaborate; the most difficult service to be dealt with

◆ Academy Quality framework **ICT service**

person	ANSWERS
1.	exceptional opportunity for improvement of the IT service work
2.	it was an excellent presentation
3.	ok
4.	3
5.	3
6.	5
7.	excellent
8.	ok
9.	good
10.	very good
11.	ok
12.	good
13.	excellent
14.	5
15.	excellent
16.	
17.	completely satisfactory
18.	3
19.	I hope it is realistic with a lot of hard work

20.	good
21.	satisfactory

◆ Presentation of the results of the workgroups

person	ANSWERS
1.	excellent
2.	work groups have not been taken serious by certain participants
3.	ok
4.	3
5.	3
6.	5
7.	satisfactory
8.	ok
9.	excellent
10.	excellent
11.	ok
12.	excellent
13.	good
14.	5
15.	excellent, presentations show how devoted to the project we are
16.	excellent presentations
17.	very good
18.	3
19.	ok
20.	good
21.	satisfactory

◆ Comparative analysis of standards for accreditation

person	ANSWERS
1.	standards are similar but also very different
2.	realistic
3.	ok
4.	3
5.	3
6.	5
7.	completely satisfactory
8.	ok
9.	ok
10.	excellent
11.	ok
12.	
13.	good
14.	5
15.	
16.	
17.	done great
18.	3
19.	ok
20.	good
21.	satisfactory

◆ Proposal and discussion of the purchase of ICT hardware and software for the Academy (IT equipment)

person	ANSWERS
1.	It was good
2.	realistic
3.	ok
4.	4
5.	4
6.	5

7.	completely satisfactory
8.	ok
9.	deficient, bad, a bad suggestion
10.	purposeful
11.	ok
12.	satisfactory
13.	good
14.	
15.	
16.	
17.	acceptable and suitable
18.	3
19.	I agree completely with the suggestion
20.	Ok, surprisingly good
21.	ok

- ◆ Report of the international conference in Piro/Report of the language course
Report of the meetings of secretaries

person	ANSWERS
1.	positive
2.	realistic
3.	ok
4.	3
5.	3
6.	3
7.	It is necessary to prolong the course
8.	ok
9.	good
10.	very good
11.	ok
12.	excellent
13.	excellent
14.	3
15.	we need to be more serious about carrying out of this task (the course)
16.	
17.	It is necessary to intensify the language course and prolong it
18.	3
19.	
20.	good
21.	the course should be taken much more seriously

- ◆ Reflection on the articles by Porto, Aalen and VLHORA

person	ANSWERS
1.	
2.	ok
3.	ok
4.	5
5.	5
6.	5
7.	
8.	ok
9.	ok
10.	very good
11.	ok
12.	
13.	excellent
14.	4
15.	
16.	
17.	

18.	3
19.	ok
20.	as expected
21.	very realistic

◆ Recommendations on the accreditation of study programmes in Serbia

person	ANSWERS
1.	suggestion to apply the existing standards is quite acceptable
2.	excellent
3.	ok
4.	
5.	
6.	5
7.	
8.	ok
9.	ok
10.	excellent
11.	ok
12.	
13.	satisfactory
14.	4
15.	
16.	
17.	
18.	3
19.	
20.	?
21.	ok

◆ Project Management and financial issues

person	ANSWERS
1.	
2.	excellent
3.	ok
4.	4
5.	4
6.	5
7.	
8.	ok
9.	ok
10.	ok
11.	ok
12.	
13.	ok
14.	4
15.	
16.	
17.	
18.	3
19.	ok
20.	good
21.	ok

◆ Evaluation of the meeting / Planning of next activities

person	ANSWERS
1.	we should continue with the project
2.	excellent
3.	ok
4.	4
5.	4
6.	5
7.	

8.	ok
9.	extra
10.	ok
11.	ok
12.	should be continued
13.	satisfactory
14.	4
15.	
16.	
17.	
18.	3
19.	ok
20.	good
21.	ok

3 What is your opinion on the meeting agenda in general?

person	ANSWERS
1.	positive
2.	agenda has been carefully drafted
3.	It was quite all right
4.	4
5.	4
6.	5
7.	agenda is all right
8.	ok
9.	good
10.	very good
11.	excellent
12.	
13.	too tight agenda
14.	
15.	the agenda was dynamic and concrete
16.	good
17.	positive
18.	3
19.	well made
20.	reasonable, objectively made
21.	well made

4 What have you learned? Which part of the meeting did you or didn't you like?

person	ANSWERS
1.	
2.	I liked workgroups/ I did not like waiting for presentations to start
3.	I learned what we can apply to our systems
4.	
5.	
6.	action plans were very good
7.	the meeting was all right
8.	the results of the work groups are ok
9.	I heard new information about the project
10.	I learned a lot about the quality framework of different services; I liked everything
11.	I liked the whole meeting
12.	
13.	I liked the action plans
14.	
15.	I liked the results of the work groups. Devotion to the project gives hope that it will be implemented with success.
16.	I liked the presentation of the student service
17.	I learned a lot. I liked the presentation of Dejan Blagojevi and Mladen Nikoli
18.	I liked the model of the action plan

19.	I liked creation of action plans
20.	Work groups –grade 4
21.	

5 What are your expectations to be fulfilled before the next meeting or during the next meeting?
What are you going to do next?

person	ANSWERS
1.	
2.	We should start with concrete implementation of the action plan
3.	
4.	
5.	We should make a form for application in the process of constituting the Academy of vocational studies
6.	We should follow the action plan
7.	
8.	
9.	I will prepare for the next meeting
10.	
11.	
12.	
13.	we need to solve the issue of financing of the Academy
14.	
15.	Work results should be applied in concrete practice
16.	we need to make concrete steps about the things discussed during the meeting
17.	I would like to give contribution in terms of defining the quality service
18.	We should work according to the action plan
19.	I will work on the project dissemination
20.	We had too long breaks between presentations
21.	I expect to see concrete steps of the people involved in the four services

6 Other comments:

person	ANSWERS
1.	
2.	We need to carry out the English language test
3.	
4.	
5.	
6.	Intensive course of the English language on Kopaonik in Serbia is a good suggestion
7.	
8.	
9.	The inn was something special!!!
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	Great hosts; suggestion is to organize a one week intensive English language course
21.	