

## Meeting evaluation questionnaire

From the meeting within the TEMPUS project ECBAC-517200 "**Establishing and Capacity Building of the Southern Serbian Academy and The National Conference for Vocational Higher Education**" held 12th-13th March, 2013 in the premises of the **High Medical School of Professional Studies** in **Cuprija**.

### 1 What were your expectations related to this meeting and have they been fulfilled?

person	ANSWERS
1.	Yes, fulfilled
2.	Yes, partially
3.	Yes, partially
4.	Yes, fulfilled
5.	The planned agenda was completely fulfilled.
6.	Yes, expectations have been fulfilled
7.	Yes, expectations have been completely fulfilled
8.	I expected the meeting to be productive as it was
9.	All expectations have been fulfilled. There was even extra information
10.	I expect that each of our meetings will be a step forward to the aim. My expectations have been fulfilled this time as well.
11.	
12.	
13.	Yes, expectations have been fulfilled
14.	
15.	
16.	
17.	To make the capacities and the strategies of establishing the Academy more precise. My expectations have been fulfilled
18.	
19.	Yes, fulfilled
20.	Yes, fulfilled
21.	Yes, expectations have been fulfilled
22.	
23.	Yes, expectations have been fulfilled
24.	Expectations have been fulfilled
25.	My personal expectations have been fulfilled
26.	
27.	Yes, expectations have been fulfilled
28.	I expected to get new information concerning the project. My expectations have been mostly fulfilled

### 2 Make comments on the following items of the agenda:

- ◆ Presentation :mission, vision, SWOT, strategic goals- High Medical School of Professional studies in Cuprija

person	ANSWERS
1.	Good
2.	The presentation was clear and systematic
3.	It was excellent
4.	
5.	Precise and excellent
6.	Excellent
7.	Ok
8.	Satisfactory
9.	Satisfactory
10.	Excellent presentation
11.	Well done presentation
12.	Short and clear
13.	Good
14.	Ok
15.	Ok
16.	Good
17.	Correct and concise

18.	Ok
19.	Excellent presentation
20.	Good
21.	Good and comprehensive
22.	Super
23.	The presentation was good
24.	The presentation was dynamic, interesting and informative
25.	Everything was at the high level of quality
26.	Exceptional, all the aspects of work of higher education institutions have been covered
27.	Interesting interpretation, having in mind the school specificity
28.	Good

♦ Presentation :mission, vision, SWOT, strategic goals – School of Higher Chemical Technology in Kruševac

person	ANSWERS
1.	Good
2.	The presentation was not original
3.	This was extracted from the Law
4.	
5.	Too broad
6.	Excellent
7.	Ok
8.	Satisfactory
9.	Expectations have been fulfilled
10.	Excellent presentation
11.	Boring and far away from the topic
12.	Very detailed
13.	Satisfactory
14.	Ok
15.	Ok
16.	
17.	Correct and concise
18.	Ok
19.	
20.	Good
21.	Good and extensive
22.	Excellent
23.	The presentation was very comprehensive
24.	Too long and detailed
25.	Everything was at the high level of quality
26.	Exceptional , the school was presented in the adequate way
27.	Somewhat more clear and approachable presentation
28.	Good

♦ Presentation :mission, vision, SWOT, strategic goals – School of Higher Professional Education for Preschool Teachers in Kruševac

person	ANSWERS
1.	Good
2.	The presentation was not original and it was not clear enough
3.	It was not original and it was very confusing
4.	
5.	Concrete and clear
6.	Excellent
7.	Ok
8.	Satisfactory
9.	Expectations have been fulfilled
10.	Excellent presentation
11.	Good and clear presentation
12.	Concise
13.	Excellent

14.	Ok
15.	Ok
16.	
17.	Correct and concise
18.	Ok
19.	Excellent presentation
20.	Good
21.	Very good
22.	Super
23.	The presentation was interesting
24.	Dynamic and informative
25.	Everything was at the high level of quality
26.	Exceptional , the school was presented in the adequate way
27.	Also approachable and interesting presentation
28.	Good

- ◆ Presentation of realistic framework of the cooperation between the eight Southern Serbian institutes of Higher education by members of the ACAS

person	ANSWERS
1.	Good
2.	Clear but very broad framework
3.	It is very broad and not precise enough
4.	It was beyond expectations
5.	The proposed framework is realistic, precise, quickly achievable and smartly concieved
6.	Excellent
7.	Ok
8.	It is going in the right direction
9.	It is going in the right direction and with good cooperation it will be developed very soon
10.	Excellent presentation
11.	Exceptional, bravo!
12.	Acceptable form of cooperation among the institutions
13.	Excellent plan for cooperation among colleges
14.	Well done
15.	Ok
16.	To be elaborated with more details
17.	Correct and concise
18.	Ok
19.	
20.	Very good
21.	
22.	Excellent
23.	
24.	Realistic
25.	Everything was at the high level of quality
26.	Excellent
27.	The cooperation framework is completely justified and broad especially in issues which are the same for all the institutions
28.	It is a very smart solution to the situation we are in

- ◆ Preparation of the trainings in EU. Names of the trainees by VTS NIS

person	ANSWERS
1.	The director will make a decision.
2.	
3.	
4.	
5.	Done
6.	Clear
7.	

8.	The move has been made in the whole story.
9.	
10.	Clear and precise
11.	
12.	
13.	
14.	Ok
15.	Ok
16.	
17.	Quite correct
18.	
19.	
20.	No comment
21.	
22.	Correct
23.	Excellent explanation
24.	
25.	
26.	Excellent
27.	Unclear
28.	We have not heard the names yet

◆ Project management -Geert De Lepeleer

person	ANSWERS
1.	Good
2.	Ok
3.	Ok
4.	
5.	Exceptional
6.	Clear
7.	
8.	
9.	Very good management
10.	Clear and precise
11.	Clear and precise
12.	Clear and detailed
13.	Well planned
14.	Ok
15.	Ok
16.	
17.	Excellent
18.	Ok
19.	
20.	Good
21.	Good
22.	Excellent
23.	Good
24.	Efficient
25.	Excellent
26.	Excellent
27.	Clearly defined
28.	Perfect

◆ Presentation and discussion of the results of the work groups

person	ANSWERS
1.	Good
2.	
3.	Ok
4.	
5.	It was more than expected
6.	Precise
7.	
8.	

9.	Expectations have been fulfilled and the quality of work has been achieved
10.	Clear and precise and a little bit too ambitious
11.	Very good
12.	Very good
13.	The work groups have fulfilled their tasks
14.	It was on an exceptional level
15.	Ok
16.	Good
17.	Concise
18.	Ok
19.	
20.	Good
21.	Good
22.	Excellent
23.	Good
24.	Efficient and informative
25.	Excellent
26.	Excellent
27.	Interesting and very clearly presented results
28.	The work groups have been very successful

◆ The use of ICT in the government of institutes of higher education by Geert De Lepeleer

person	ANSWERS
1.	Good
2.	Ok
3.	Ok
4.	
5.	It was excellent as far as my knowledge of IT is concerned
6.	Clear
7.	
8.	
9.	It was very useful
10.	Excellent presentation
11.	Ok
12.	Ok
13.	Satisfactory presentation
14.	Ok
15.	Super
16.	Familiar to all of us
17.	Excellent
18.	Ok
19.	
20.	Good
21.	Good
22.	Satisfactory
23.	Good
24.	Educational and informative
25.	Excellent
26.	Excellent, we learned a lot from it
27.	Necessary and clear
28.	Very interesting presentation

◆ The use of ICT in IPP Porto by Sérgio Pires

person	ANSWERS
1.	Good
2.	Ok
3.	Ok
4.	
5.	Clear and very comprehensive
6.	Clear
7.	
8.	Both presentations were very informative
9.	Applicable and useful

10.	Too professional, understandable only for the IT experts
11.	Excellent
12.	Excellent
13.	Ok
14.	Ok
15.	This was too professional
16.	Very detailed but too comprehensive
17.	Correct
18.	Ok
19.	
20.	Very good
21.	Good
22.	Satisfactory
23.	Good
24.	Educational and informative
25.	At a very high level of quality
26.	Excellent, supported with technical knowledge
27.	Interesting and showing very good technical knowledge
28.	Very professional, excellent but difficult to follow for people who are not in IT

♦ Proposal of the use of ICT in the cooperation of the Higher Education of Southern Serbian

person	ANSWERS
1.	Excellent
2.	
3.	Good
4.	
5.	Realistic and very much needed
6.	Clear
7.	
8.	
9.	Achievable with good cooperation
10.	Clear, short and precise
11.	Clear and precise
12.	The agreement has been achieved
13.	Well planned
14.	Satisfactory
15.	
16.	
17.	Correct
18.	Ok
19.	
20.	Very good
21.	Necessary
22.	Excellent
23.	Excellent proposal
24.	Realistic and achievable
25.	Excellent
26.	Excellent, it indicated to all the advantages and necessities
27.	Good quality proposal
28.	Excellent proposal

♦ work groups: quality framework on the use of ICT in the higher education of South Serbia

person	ANSWERS
1.	Great
2.	
3.	
4.	
5.	Both presentations showed that the meeting was successfully realised
6.	Precise
7.	

8.	
9.	
10.	<b>Clear and precise</b>
11.	<b>Ok</b>
12.	<b>Ok</b>
13.	<b>Fulfilled tasks</b>
14.	<b>Ok</b>
15.	
16.	
17.	<b>Correct</b>
18.	<b>Ok</b>
19.	
20.	<b>Very good</b>
21.	
22.	<b>Super</b>
23.	<b>Good</b>
24.	<b>Concise, efficient and realistic</b>
25.	<b>Excellent</b>
26.	
27.	<b>Clear and concrete aims and possibilities</b>
28.	<b>Well devised</b>

♦ **examples of good practice**

person	ANSWERS
1.	<b>I did not have any special expectations</b>
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	<b>Ok</b>
15.	
16.	
17.	
18.	<b>Ok</b>
19.	
20.	<b>Good</b>
21.	
22.	
23.	<b>Good</b>
24.	
25.	<b>Excellent</b>
26.	<b>Excellent</b>
27.	<b>Interesting comments</b>
28.	

♦ **evaluation and further project planning- André Govaert**

person	ANSWERS
1.	<b>I did not have any special expectations</b>
2.	
3.	
4.	
5.	<b>Beyond expectations</b>
6.	<b>Necessary</b>
7.	

8.	
9.	
10.	Clear, precise and quick
11.	Ok
12.	Good agenda
13.	
14.	Ok
15.	
16.	
17.	Excellent and concise as always
18.	I am satisfied with the analysis
19.	
20.	Good
21.	Concrete and good
22.	
23.	Good
24.	Efficient
25.	Excellent suggestions for further work
26.	Excellent
27.	All the praisis for the support in the project implementation
28.	Clear and informative

### 3 What is your opinion on the meeting agenda in general?

person	ANSWERS
1.	Exceptional
2.	
3.	
4.	The agenda was in compliance with the expectations
5.	It was excellent
6.	It was excellent
7.	It was perfect
8.	It was well planned
9.	It was excellent
10.	The meeting was well planned and carried out
11.	It is very good
12.	
13.	Excellent
14.	It was good
15.	It was great
16.	
17.	Good content with the right measure
18.	A little bit confusing
19.	
20.	Good
21.	Positive
22.	It was very busy, super
23.	Excellent
24.	
25.	Well organized
26.	All the aspects were covered, excellent
27.	Satisfactory
28.	The goals planned by the agenda were achieved

### 4 What have you learned? Which part of the meeting did you or didn't you like?

person	ANSWERS
1.	I liked IT presentations
2.	
3.	
4.	I liked the presentations of all the participants
5.	The cooperation framework is the most specific and at the same time the best part of the meeting
6.	I liked everything



7.	IT
8.	I liked the presentations of the IT sector
9.	We should modernize our IT operations like in Sergio's presentation
10.	
11.	The presentation from uprija related to the software was nothing special, everything else was ok.
12.	The presentation of the information system was not satisfactory
13.	
14.	I liked the proposal of the use of IT in cooperation among colleges
15.	
16.	
17.	Quality improvement through the future Academy
18.	
19.	
20.	I liked SWOT analysis and IT
21.	The entire meeting was good
22.	Everything was ok
23.	The entire meeting was planned very well and it was very useful
24.	I learned a lot about the mission, vision and strategic goals as well as about the IT trends
25.	I learned how the IT system works in other institutions
26.	IT
27.	I learned a lot of new details related to the improvement of the educational capacities
28.	Everything was good. All the presentations were successful

5 What are your expectations to be fulfilled before the next meeting or during the next meeting?  
What are you going to do next?

person	ANSWERS
1.	
2.	
3.	
4.	I expect that the report on the state of the art of the project will be positively assessed.
5.	To get familiar with the forthcoming activities
6.	
7.	
8.	It is necessary to harmonize the opinions on establishing the unique IT sector
9.	We should plan the standards for the equipment that will be used for the intranet.
10.	I will do everything that is expected from me. I will think about expectations when I see the new agenda.
11.	Interim report
12.	We will work on the interim report and the specifications of the required equipment
13.	
14.	To perform the tasks
15.	
16.	To fulfill what has been planned and to check what has been done and how
17.	To continue with the same tempo
18.	To involve as many persons from the institutions as possible
19.	Everything that was presented should be applied. Preparations for the meeting in Porto
20.	To make specifications of the needed equipment
21.	The agreement in the school should be made on the further concrete measures to be taken in the future work
22.	
23.	
24.	
25.	Make preparations so that the improvement proposals can be implemented
26.	To work on the improvement of the IT sector

27.	I expect new information, especially the one that received positive comments in the EU
28.	I expect the interim report to be positively evaluated. We are going to make preparations for the next meeting in Porto

**6 Other comments:**

person	ANSWERS
1.	No
2.	Unfortunately I was not present all the time so I was not able to hear all the presentations.
3.	
4.	I expect that the project will be fully implemented.
5.	
6.	
7.	
8.	
9.	Meetings and workgroups should be organized more often
10.	
11.	
12.	
13.	
14.	No
15.	All items on the agenda have fulfilled my expectations. I do not have any remarks
16.	
17.	
18.	To discuss at the level of institutions about the reality of this project
19.	The meeting was very well organized. The technical support was excellent
20.	To continue with work
21.	
22.	Too intensive tempo of work
23.	
24.	
25.	
26.	
27.	No comment
28.	Technical support of the meeting was excellent