

Meeting evaluation questionnaire

From the meeting within the TEMPUS project ECBAC-517200 "**Establishing and Capacity Building of the Southern Serbian Academy and The National Conference for Vocational Higher Education**" held 14th-15th May, 2014 in the premises of the School of Higher Chemical Technology Education in Kruševac, Serbia.

1 What were your expectations related to this meeting and have they been fulfilled?

| person | ANSWERS |
|--------|--|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | Yes, they have been completely fulfilled. |
| 7. | Yes. |
| 8. | Yes. |
| 9. | Yes, but everything can be done better. |
| 10. | |
| 11. | I expected to work and make concrete conclusions. My expectations have been fulfilled. |
| 12. | My expectations have been partially fulfilled. |
| 13. | Yes. |
| 14. | |
| 15. | Yes. |
| 16. | Yes, my expectations have been completely fulfilled. |
| 17. | As always, everything went well. |
| 18. | My expectations have been partially fulfilled. |

2 Evaluate the meeting presentations on the scale from 1 to 5 (1- the lowest, 5- the highest mark):

◆ Information on legal framework to realize the Academy

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 5 |
| 3. | 5 |
| 4. | 4 |
| 5. | 4 |
| 6. | 5 |
| 7. | 4 |
| 8. | 5 |
| 9. | 4 |
| 10. | 4 |
| 11. | 4 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 5 |
| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

◆ Report of field monitoring

| person | ANSWERS |
|--------|---------|
| 1. | 4 |
| 2. | |
| 3. | 4 |
| 4. | 4 |
| 5. | 4 |
| 6. | 5 |
| 7. | 5 |

| | |
|-----|---|
| 8. | 5 |
| 9. | 3 |
| 10. | 4 |
| 11. | 4 |
| 12. | 3 |
| 13. | 5 |
| 14. | 4 |
| 15. | 5 |
| 16. | 3 |
| 17. | 5 |
| 18. | 4 |

◆ Presentation on dissemination and valorization of projects /DIVA project

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 4 |
| 3. | 5 |
| 4. | 4 |
| 5. | 4 |
| 6. | 5 |
| 7. | |
| 8. | 5 |
| 9. | 3 |
| 10. | 4 |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 4 |
| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

◆ Presentations on ECBAC dissemination activities of the 8 colleges

| person | ANSWERS |
|--------|---------|
| 1. | 3 |
| 2. | 3 |
| 3. | 3 |
| 4. | 5 |
| 5. | 5 |
| 6. | 5 |
| 7. | 5 |
| 8. | 5 |
| 9. | 5 |
| 10. | 4 |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 4 |
| 15. | 5 |
| 16. | 5 |
| 17. | 4 |
| 18. | 3 |

◆ Policy of internal dissemination in Germany and Portugal

| person | ANSWERS |
|--------|---------|
|--------|---------|

| | |
|-----|---|
| 1. | 5 |
| 2. | 4 |
| 3. | 4 |
| 4. | 4 |
| 5. | 4 |
| 6. | 4 |
| 7. | 5 |
| 8. | 5 |
| 9. | 4 |
| 10. | 5 |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 4 |
| 16. | 3 |
| 17. | 4 |
| 18. | 5 |

◆ Presentation of the Student Conference and Student Association of the Academy

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 3 |
| 3. | 4 |
| 4. | 4 |
| 5. | 4 |
| 6. | 3 |
| 7. | 5 |
| 8. | 4 |
| 9. | 3 |
| 10. | 4 |
| 11. | 4 |
| 12. | 3 |
| 13. | 5 |
| 14. | |
| 15. | 4 |
| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

◆ Presentation of the realized steps in the action plans of the IRO, SS, QA and ICT service

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 3 |
| 3. | 5 |
| 4. | 4 |
| 5. | 4 |
| 6. | 5 |
| 7. | 5 |
| 8. | 5 |
| 9. | 3 |
| 10. | 4 |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 4 |
| 16. | 5 |
| 17. | 5 |
| 18. | 4 |

◆ Presentation of the final KPIs in the four services

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 3 |
| 3. | 5 |
| 4. | 3 |
| 5. | 4 |
| 6. | 4 |
| 7. | 5 |
| 8. | 3 |
| 9. | 3 |
| 10. | 5 |
| 11. | 4 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 5 |
| 16. | 5 |
| 17. | 5 |
| 18. | 3 |

◆ Report on the Trend conference

| person | ANSWERS |
|--------|---------|
| 1. | 3 |
| 2. | 3 |
| 3. | 5 |
| 4. | 5 |
| 5. | 4 |
| 6. | 5 |
| 7. | 5 |
| 8. | 5 |
| 9. | 4 |
| 10. | |
| 11. | 4 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 5 |
| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

Work group1: presentation

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 4 |
| 3. | 5 |
| 4. | 5 |
| 5. | 4 |
| 6. | 5 |
| 7. | 5 |
| 8. | 5 |
| 9. | 4 |
| 10. | |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 5 |

| | |
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| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

◆ Work group2:presentation

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 4 |
| 3. | 5 |
| 4. | 5 |
| 5. | 5 |
| 6. | 4 |
| 7. | 5 |
| 8. | 5 |
| 9. | 4 |
| 10. | |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |
| 15. | 5 |
| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

◆ Project management and financial issues

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 4 |
| 3. | 5 |
| 4. | 5 |
| 5. | 4 |
| 6. | 4 |
| 7. | 5 |
| 8. | 3 |
| 9. | 3 |
| 10. | 5 |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 4 |
| 15. | 4 |
| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

◆ Evaluation of the meeting / Planning of next activities

| person | ANSWERS |
|--------|---------|
| 1. | 5 |
| 2. | 4 |
| 3. | 5 |
| 4. | 5 |
| 5. | 4 |
| 6. | 4 |
| 7. | 5 |
| 8. | 4 |
| 9. | 4 |
| 10. | 5 |
| 11. | 5 |
| 12. | 3 |
| 13. | 5 |
| 14. | 5 |

| | |
|-----|---|
| 15. | 5 |
| 16. | 5 |
| 17. | 5 |
| 18. | 5 |

3 What is your opinion on the meeting agenda in general?

| person | ANSWERS |
|--------|--|
| 1. | |
| 2. | |
| 3. | It was reasonable. |
| 4. | It was good. |
| 5. | It was ok. |
| 6. | I have a very high opinion on it. |
| 7. | It was too tight. |
| 8. | It was excellent. |
| 9. | It was good. |
| 10. | Important issues have been tackled. |
| 11. | The agenda was dynamic and well organized. |
| 12. | It was good. |
| 13. | Ok. |
| 14. | The topics were well devised. |
| 15. | |
| 16. | Ok. |
| 17. | Super. |
| 18. | The agenda was well devised. |

4 What have you learned? Which part of the meeting did you or didn't you like?

| person | ANSWERS |
|--------|--|
| 1. | |
| 2. | There was too much sitting!!! |
| 3. | Many topics that were not clear have been clarified. |
| 4. | Discussions. |
| 5. | |
| 6. | I liked information on the work of the foreign higher education institutions, especially in Germany. |
| 7. | I learned about KPIs. |
| 8. | The entire meeting was well organized. |
| 9. | Dissemination. |
| 10. | I liked open exchange of opinions. |
| 11. | The work groups came up with concrete activities. |
| 12. | |
| 13. | |
| 14. | I learned most about the methodology of dissemination. |
| 15. | |
| 16. | Everything was ok and useful. |
| 17. | |
| 18. | I learned a lot about dissemination. |

5 What are your expectations to be fulfilled before the next meeting or during the next meeting? What are you going to do next?

| person | ANSWERS |
|--------|--|
| 1. | |
| 2. | |
| 3. | Dissemination, information on prolongation of the project, work on the establishing of the Academy are the crucial things. |
| 4. | Send information earlier. |
| 5. | |
| 6. | We hope that the Academy will be established. |
| 7. | We should continue with the work as it was stated in the action plans. |
| 8. | Tasks that were divided must be finished before the next meeting. |
| 9. | We have to contact the National Tempus Office. |
| 10. | I expect to get clear instructions on what should be done. One of the |

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| | activities is to inform the staff members about the results of the project and further plans. Also, e-newsletter should be launched. The Ministry representatives should be contacted. |
| 11. | Tasks planned in the action plans should be carried out. |
| 12. | Dissemination. |
| 13. | |
| 14. | I am in charge of many activities. |
| 15. | |
| 16. | We have to fulfill the promised plan. |
| 17. | |
| 18. | We should know soon whether the project can be prolonged or not. |

6 Other comments:

| person | ANSWERS |
|---------------|--|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| 7. | |
| 8. | |
| 9. | No. |
| 10. | The meetings should be either in English or in Serbian. |
| 11. | |
| 12. | |
| 13. | |
| 14. | |
| 15. | |
| 16. | The meeting could have been shorter and more efficient. |
| 17. | |
| 18. | |