



# Academy Quality framework Quality ASSURANCE service

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Education and Culture  
TEMPUS

- Mission, vision, critical processes, strategic goals
- Operational goals, action plans (next 12 months)
- Operational Structure of the future Academy



## MISSION

- To be recognizable in the country, region and beyond in terms of high quality
- To be harmonized with the standards of the European union in order to be part of the common European area of education



## VISION

- To improve the quality of the teaching staff, the quality of study programmes and the quality of the teaching process



## KEY PROCESSES

- Lack of the system for continual education of the teaching staff
- Lack of information on the requirements of the employers
- Lack of financial resources
- Lack of unified tools for assessment of the teaching process quality

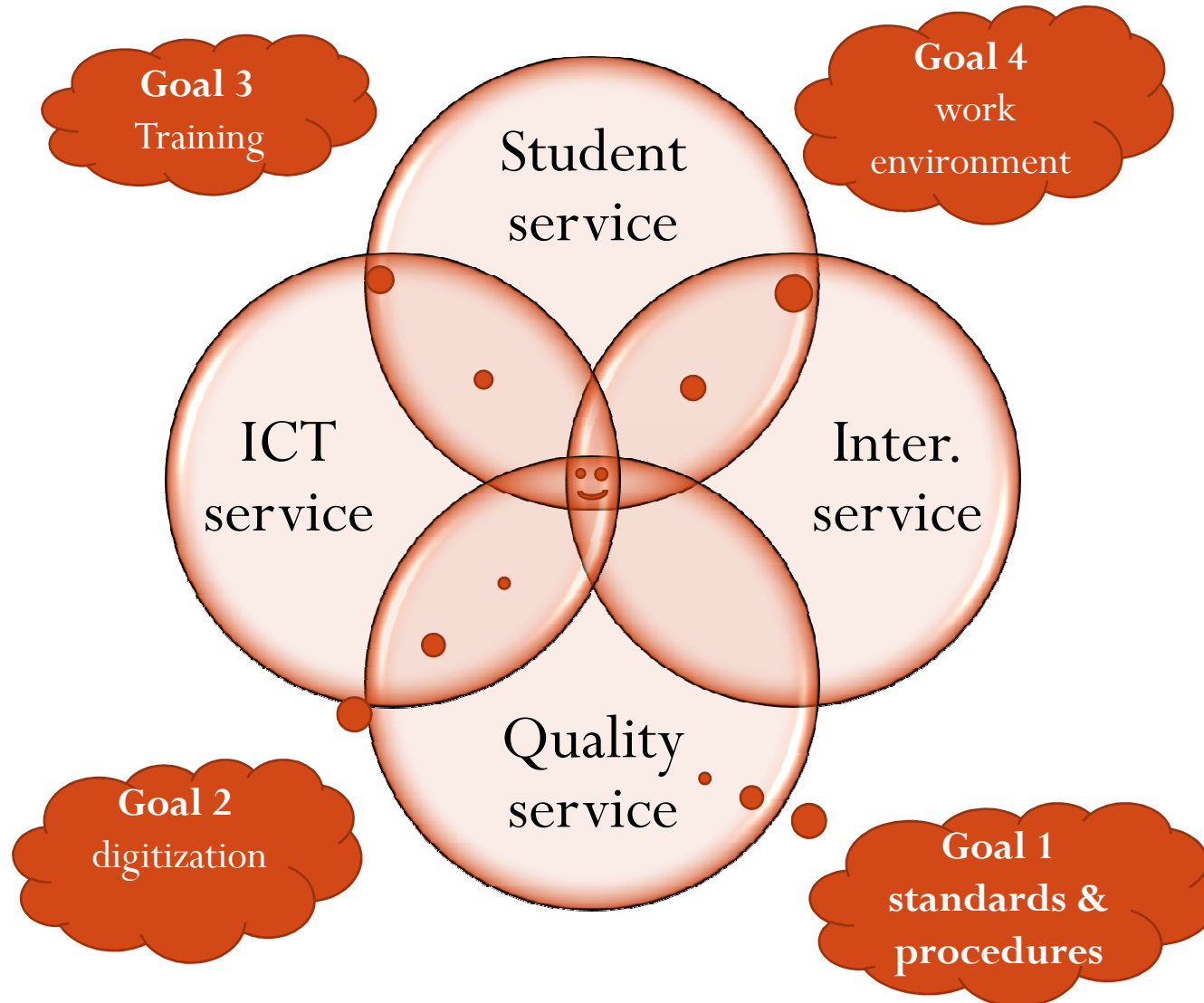


## The strategic goals

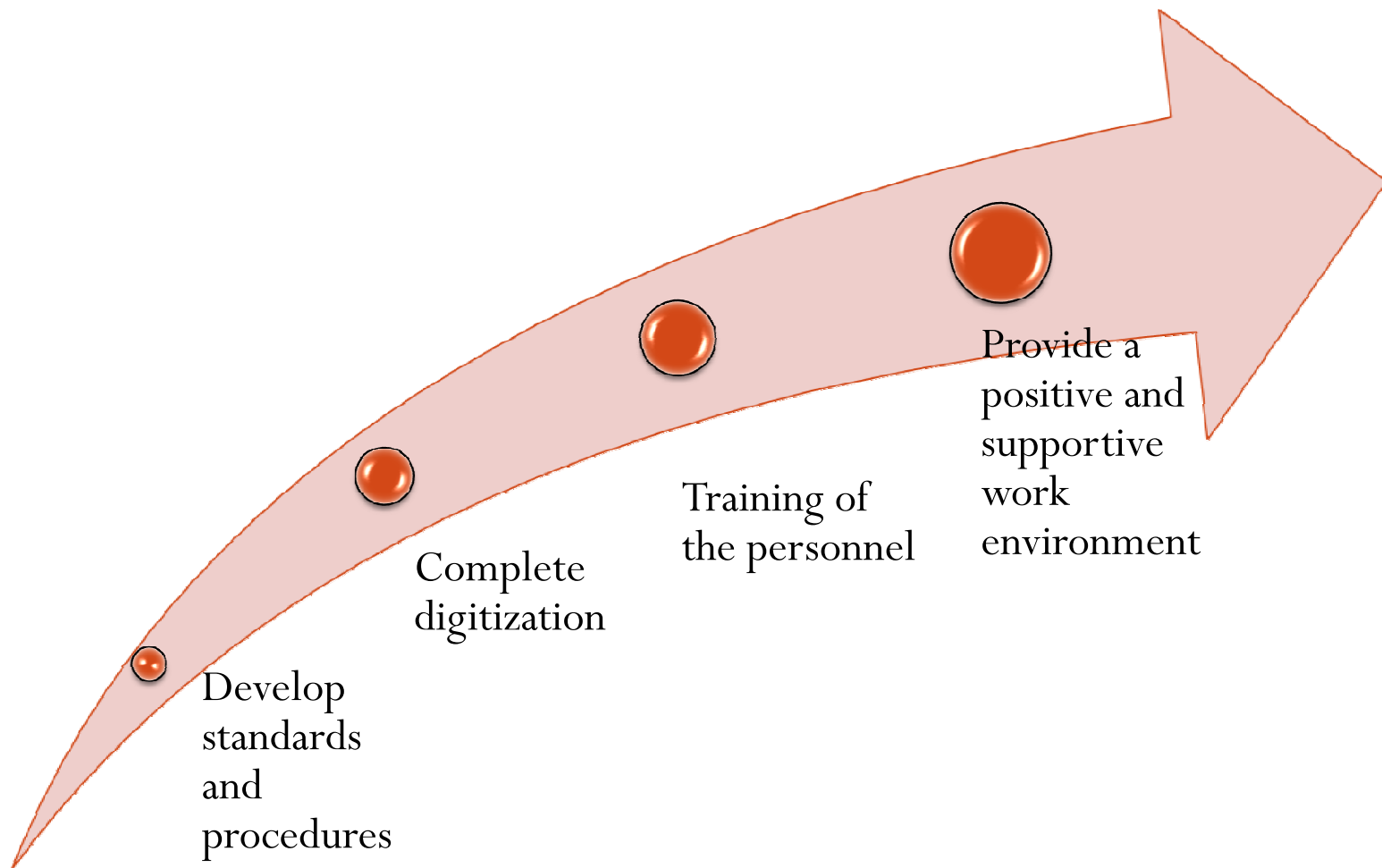
- create more efficient services for teaching staff and students,
- improve study programs,
- improve teaching process,
- improve scientific research and professional work of teachers and students,
- improve Textbooks,
- improve library and information resources,
- improve management and administration of the Colleges and Academy,
- improve material resources,
- improve financing,
- improve non-academic activities



# COMMON GOALS



## Step by step ...





## OPERATIONAL GOALS

### Goal #1

**Develop and integrate best business practices to increase efficiency and effectiveness.**

1. Establish the service for QA at the level of the Academy and appoint the responsible persons or teams
  - 1.1 Develop and Implement sustainable **ACAS** standards and procedures.
    - 1.1.1 Develop and adopt **ACAS** statute
    - 1.1.2 Develop the documents for harmonization of the quality standards
  - 1.2 Standardize all **ACAS** documents, practices and procedures.
    - 1.2.1 Standardize student questioners
    - 1.2.2 Standardize questioners for teaching staff
    - 1.2.3 Standardize questioners for nonteaching staff

## Goal #2

### Utilize ICT to improve the ACAS internal processes

#### Objectives

- 2.1 Complete digitalization of **ACAS** plans and project documents.
- 2.2 Fully implement the Computerized Maintenance Management Software to provide paperless work.
- 2.3 Implement desktop viewing of all **ACAS** files.

## Goal #3

### Ensure the academic, professional, and personal development of all individuals within ACAS

#### Objectives

- 3.1 Provide training opportunities for personnel in achieving certifications/licenses and growth in area of expertise.
- 3.2 Provide nonteaching staff with opportunities to take courses and training to broaden their skills.
- 3.3 Encourage staff members to take advantage of the „free” credited courses offered at the **ACAS**.
- 3.4 Provide professional development opportunities to managers and supervisors.
- 3.5 Training the project teams who will be responsible for project applications

## Goal #4

### Provide a sustainable financial resources for quality improvement

#### Objectives

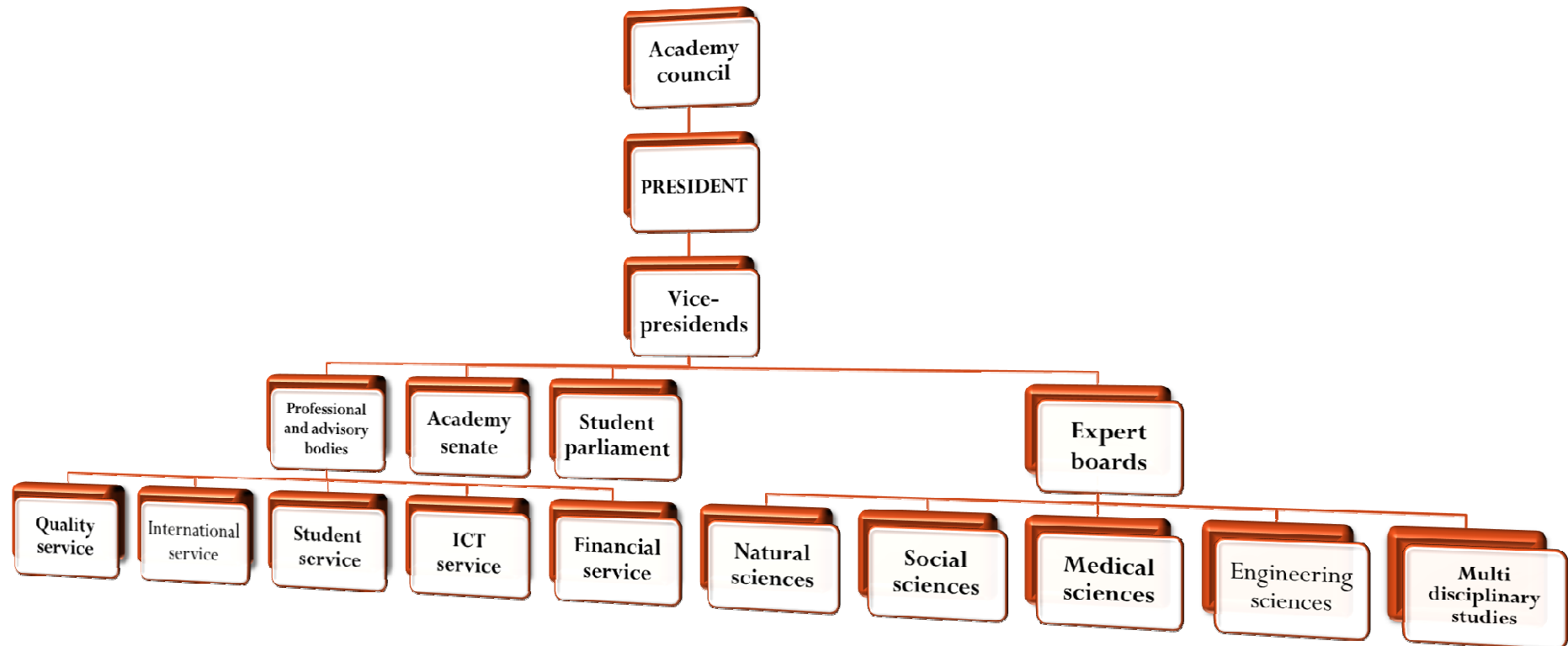
- 4.1 Membership fees
- 4.2 Provide cross training opportunities for staff to help support each area/department.
- 4.3 Sponsorship by the banks, employers
- 4.4 Joint degrees development

## Action plans (next 12 months)

AKTIVNOSTI	OKVIRNI TERMINI	ODGOVORNA LICA
<b>Develop and integrate best business practices to increase efficiency and effectiveness.</b>	February, 2014	Director of all schools
<b>Utilize ICT to improve the ACAS internal processes</b>	August, 2014	Quality assurance committee of ACAS + IT engineers
<b>Ensure the academic, professional, and personal development of all individuals within ACAS</b>	continual	Quality assurance committee of ACAS
<b>Provide a sustainable financial resources for quality improvement</b>	continual	Directors of all schools

# Organizational Structure

of the future Academy



I ♥ ECBAC

THANK YOU!

Obrigado pela vossa atenção!

Vielen Dank für Ihre Aufmerksamkeit!!!!

